

Introductory Provisions

The controller, VENTUS trans s.r.o., Staroměstská 534, Staré Město, 739 61 Třinec, Czech Republic, ID No.: 231 05 259, e-mail: info@ventustrans.cz (hereinafter referred to as the "Company" or the "Controller"), processes personal data of data subjects in the course of its activities.

For the purposes of these principles and information for data subjects, a data subject means a natural person to whom personal data relates, and personal data means any information relating to an identified or identifiable natural person, such as title, name, surname, date of birth, birth number, telephone number, e-mail address, IP address, etc.

The Company declares that it processes the personal data of data subjects in accordance with Act No. 18/2018 Coll. on the Protection of Personal Data as amended (hereinafter referred to as the "Act") and Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as the "Regulation"), which are effective from May 25, 2018.

The proper processing of the personal data of data subjects is very important to our Company, and we pay due attention to their protection. Therefore, we would like to provide you with detailed information primarily about why we process your personal data, on what legal basis and for what purposes, and what rights you have in relation to the processing of your personal data, as well as other important information.

The Company considers all personal data to be strictly confidential and handles it in accordance with the applicable legal regulations in the field of personal data protection.

To ensure the protection and security of the processed personal data, the Company has adopted appropriate technical and organizational measures. Technical and organizational security measures protect the processed personal data against damage, destruction, loss, unauthorized access and disclosure, publication or provision to unauthorized persons, as well as against any other unauthorized methods of processing. Employees of the Controller and other persons authorized to handle the personal data of data subjects are duly informed of their obligations, in particular of the obligation to maintain confidentiality and secrecy regarding personal data.

Purposes, Legal Basis and Duration of Personal Data Processing by the Company

We process your personal data for the following purposes: a) Conclusion, registration, and management of business cases in connection with securing and/or carrying out the transport of goods, including customer care (hereinafter also referred to as the "Contract"), handling of business cases - contracts with customers, communication with potential customers who have expressed interest in the services, products of our Company. The legal basis for processing is the performance of the contract and the implementation of measures prior to the conclusion of the contract pursuant to Article 6(1)(b) of the Regulation.

For the purposes of concluding, registering, and managing business contracts (letter a, point 6), the Controller is entitled to process personal data for the duration of the contract, until the full settlement of all obligations of both parties and for a maximum of 2 years from the full settlement of

obligations. After the termination of the contract, the Controller will process personal data for the purposes of recovering outstanding debts, filing claims, and related steps, only to the extent necessary to achieve these purposes. A longer processing period is possible only if stipulated by legal regulations or necessary for archiving accounting documents, contractual and other documentation, and only to the extent necessary.

Providing personal data for the purpose of concluding, fulfilling, and maintaining the contract is necessary. If you do not provide such data, it will not be possible to conclude the contract or provide the services or products of the Company.

Processing personal data for the purposes of fulfilling the contractual relationship, accounting and tax obligations, and fulfilling other legal requirements are legal and contractual requirements. Without their provision, the Controller cannot process the order and conclude the contract.

Scope of Processed Personal Data

Personal data is processed for customers, business partners, members of statutory bodies, contact persons of legal entities or other authorized persons for representation, and employees or other collaborators of customers and partners.

Based on the legal basis and the purpose of processing, the company processes the following categories of data:

- Identification and address data: name, surname, title, address of residence, delivery or other contact address, date of birth, handwritten signature
- Contact details: such as telephone number, e-mail address
- Data related to the contractual relationship: bank account number, order history, documents proving authorization to perform the relevant activity
- Data provided by the customer in the order/contact form or in other documents and during communication with the company in the context of the business case.

The data subject is obliged and responsible for ensuring that all data provided are true, correct, complete, and promptly informs the controller of any changes.

Access to Personal Data and Transfer of Data to Third Countries

Access to personal data may be granted to the following categories of recipients (our business partners who perform activities related to the contract or other activities and obligations of the controller in connection with the services and products):

- Accounting, financial and tax advisory providers
- IT service providers
- Website management providers

- Providers of analytical services, software solutions used by the company
- Legal service providers, lawyers
- Providers in the field of management and recovery of the controller's receivables
- Printing, transport, and delivery service providers
- Partners cooperating with us on loyalty programs, in organizing conferences, seminars, and other presentation events
- In accordance with Article 28 of the Regulation, the Controller may entrust another person – a processor – to process personal data on behalf of the Controller, exclusively within the scope of the processing purpose for which the personal data were provided. The Controller declares that, when selecting processors, it pays attention to their professional, technical, organizational, and personnel competence and to the ability to ensure the security of the processed data. The Controller concludes a personal data processing agreement with the processors, which obliges the processor to comply with the specified personal data protection conditions. The list of processors is available at the registered office of the Controller upon request by the data subject.
- The transfer of the data subject's personal data to third countries or international organizations is not carried out.
- The Controller does not process personal data by profiling or other similar methods based on automated individual decision-making.

Rights of Data Subjects

- The data subject has the right to access their data. On the basis of a request by the data subject, the controller shall issue a confirmation as to whether the personal data relating to them are being processed. If the controller processes this personal data, it shall, at the request of the data subject, provide a copy of this personal data.
- If the data subject requests information by electronic means, it shall be provided in a commonly used electronic form, such as by e-mail, unless it specifically requests another method of provision.
- The data subject has the right to rectify inaccurate personal data recorded about them by the controller. They also have the right to supplement incomplete data. The controller shall rectify or supplement personal data without undue delay upon receipt of a request.
- The data subject has the right to have personal data concerning them erased if:
 - a) the personal data are no longer necessary for the purposes for which they were collected or otherwise processed
 - b) the data subject withdraws the consent on which the processing is based
 - c) the data subject objects to the processing of data pursuant to Article 25 of this document
 - d) the personal data have been processed unlawfully

e) the reason for the deletion is the fulfillment of a duty imposed by law, special regulation or international treaty by which the Slovak Republic is bound

f) the personal data have been obtained in connection with an offer of information society services to a person under the age of 16

- The data subject shall not have the right to have personal data erased if their processing is necessary:

a) for the exercise of the right to freedom of expression and information

b) for compliance with a legal obligation or the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

c) for reasons of public interest in the area of public health

d) for archiving purposes in the public interest, for scientific or historical research purposes or for statistical purposes, where the right to erasure is likely to seriously prejudice or render impossible the achievement of the objectives of such processing

e) for the establishment, exercise or defense of legal claims.

The controller shall erase the personal data of the data subjects on the basis of a request, without undue delay after evaluating the request of the data subject as well-founded.

- The data subject has the right to restriction of processing of personal data if:

a) contests the accuracy of the personal data by objection under Article 25 of this document, for the period enabling the controller to verify the accuracy of the personal data

b) processing is unlawful and the data subject requests restriction of their use instead of erasure;

c) the controller no longer needs the personal data for the purposes of processing, but the data subject needs them for the establishment, exercise or defense of legal claims

d) the data subject has objected to the processing of personal data on the basis of the legitimate interest of the controller, until it is verified whether the legitimate grounds on the part of the controller outweigh the legitimate grounds of the data subject.

- If the data subject requests the restriction of processing of their personal data, the controller will not perform any processing operations with the data, except for storage, without the consent of the data subject.

- The data subject will be informed by the controller if the restriction of processing of such data is lifted.

- The data subject has the right to data portability, which means obtaining the personal data they have provided to the controller and the right to transfer those data to another controller in a commonly used and machine-readable format, provided that the personal data have been obtained on the basis of the data subject's consent or on the basis of a contract and their processing is carried out by automated means.

- The data subject has the right to object at any time to the processing of their personal data for reasons relating to their particular situation. The data subject may object to the processing of their personal data on the basis of:

a) the legal title of performing tasks carried out in the public interest or in the exercise of official authority, or the legal title of the legitimate interest of the controller

b) processing of personal data for direct marketing purposes,

c) processing for scientific or historical research purposes or for statistical purposes.

- If the data subject objects to the processing of personal data for direct marketing purposes in accordance with Article 25(b) of this document, the controller may no longer process their personal data.

- The controller will assess the objection received within a reasonable time. The controller may no longer process personal data if it does not demonstrate compelling legitimate grounds for the processing that override the rights or interests of the data subject, or reasons for the exercise of a legal claim.

- The data subject has the right not to be subject to a decision based solely on automated processing, including profiling, if the controller processes personal data by profiling or other similar methods based on automated individual decision-making.

- The data subject has the right to withdraw their consent to the processing of personal data at any time if the processing of personal data was based on this legal basis.

- The data subject withdraws their consent by contacting the controller with their request in any chosen manner. The controller's contact details are provided above in the "Introductory Provisions" section.

- However, the lawfulness of the processing of personal data on the basis of consent is not affected by its withdrawal.

- The data subject has the right to lodge a complaint with the Office for Personal Data Protection of the Slovak Republic if they believe that their rights in the area of personal data protection have been violated.

- The data subject may address their comments and requests regarding the processing of personal data to the controller in writing or by electronic means using the contact details provided above.

These principles on the processing of personal data by VENTUS trans s.r.o. are effective from May 12, 2025.